



TEMPLE SINAI OF SHARON
25 CANTON STREET, SHARON MA 02067
 781-784-6081 ♦ 781-784-2616 fax ♦ www.temple-sinai.com

APPLICATION/AGREEMENT FOR USE OF FACILITIES

Date of Function: _____

Purpose of Event: _____

Name: _____
 (LICENSEE)

Tel Number: _____

Address: _____

Cell Number: _____

E-mail Address: _____

Member of Temple Sinai? Yes No

Total number of guests: _____ #Adults _____ #Kids _____

Facilities/Items Requested

- | | | | |
|--------------------------------------|--------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> sanctuary | <input type="checkbox"/> social hall | <input type="checkbox"/> flex space | <input type="checkbox"/> lobby |
| <input type="checkbox"/> class room | <input type="checkbox"/> kitchen | <input type="checkbox"/> refrigerator(s) | <input type="checkbox"/> dumpster |
| <input type="checkbox"/> dance floor | <input type="checkbox"/> chupah | <input type="checkbox"/> bride's room | <input type="checkbox"/> other _____ |

Time Slot(s) Requested

- 12-2:30 PM 12-4 PM 7:30-11:30 PM other _____

Vendor Information

Do you plan to use a caterer? Yes No Kosher? Yes No

Do you plan to serve alcoholic beverages? Yes No

Name of Caterer: _____ Telephone: _____

Band or DJ: _____ Telephone: _____

Florist/Decorator: _____ Telephone: _____

Payment Information

Rental Fee	\$ _____	<i>Refer to Rental Fee schedule</i>
Extra Hours (\$ _____ per hr)	\$ _____	<i>Computed in whole hours</i>
Security Detail - 4 hrs	\$ _____	<i>Required based on use of alcohol &/or adult/child ratio</i>
Mazon	\$ _____ 36 _____	<i>Donation to feed the hungry</i>
Security Deposit	\$ _____ \$500 _____	<i>Returned if no damage</i>
Other _____	\$ _____	
TOTAL	\$ _____	
Deposit (half of Rental Fee)	\$ _____	<i>Required at time of signing</i> Chk#: _____ Date: _____
BALANCE DUE	\$ _____	DATE BALANCE DUE _____

I have read and understand both sides of this Agreement and the House Rules governing functions at Temple Sinai of Sharon. I understand that I am responsible for full compliance with the provisions of this Agreement and the House Rules. It is understood and agreed that there is no other contract or agreement, written or oral, between the parties except as set forth herein. Any arrangements not set forth in this contract are null and void. I further understand that it is my responsibility to make the terms of this Agreement and the House Rules known to my caterer/accommodator, DJ/band, photographer, videographer, florist, and all other vendors with whom I hire. I am responsible for their full compliance and their agreements with Temple Sinai of Sharon.

Licensee: _____ Date: _____

For Temple Sinai of Sharon: _____ Date: _____

PLEASE SIGN TWO COPIES OF THIS AGREEMENT AND RETURN THEM WITH YOUR DEPOSIT.

In addition to the terms listed below, please read the House Rules which are part of this Agreement.

Payment & Cancellation Policy: No reservation will be considered booked without a signed contract and deposit of half the Rental Fee. The balance of payment is due at least sixty (60) days before the function date. **Temple Sinai of Sharon shall have no obligation to make the facilities available to the LICENSEE unless the full balance due (including temple member fees, dues, assessments and charges) is paid in good funds in a timely manner.** If the scheduled event is cancelled in writing more than twelve (12) months in advance, 100% of the deposit will be returned. If the event is cancelled in writing more than six (6) but less than twelve (12) months in advance, 50% of the deposit will be returned. Cancellations within six (6) months of the function date will result in no refund.

Security Deposits: In addition to Rental and other fees for the use of the facilities, Temple Sinai of Sharon requires a refundable security deposit. The security deposit money will be refunded after the function; provided, however, that in the event any property of Temple Sinai of Sharon is damaged, missing, or destroyed during or as a result of the function or if there are any breaches of the Rental Agreement for the facilities or the House Rules which result in monetary damages, the security deposit will be applied to the damages or loss. Notwithstanding the foregoing, LICENSEE shall be liable to Temple Sinai of Sharon for any and all damage to, loss of, or destruction of the property of Temple Sinai of Sharon (reasonable wear and tear only excepted) or for breaches of the Rental Agreement for facilities, the caterer/accommodator's agreement with Temple Sinai of Sharon, or the House Rules. To the extent the security deposit is not sufficient to pay the full amount of the damage or destruction, the balance shall be due and payable on demand.

Overtime Fees: An overtime fee will be charged if the facility is used over the contracted time. Contracted time is eight (8) hours for a four (4) hour function and six (6) hours for a two and a half (2.5) hour function. Your contracted time period begins when the first person or entity arrives to set up for the function and concludes when our custodial staff has completed the clean-up. Additional time may be granted by the Executive Director to allow for early set-up prior to Saturday morning services. Any other additional time beyond the contracted time will be billed at an overtime rate.

Multiple Events: Temple Sinai of Sharon reserves the right to conduct, host, or permit other events in the facilities during the times that your function is being held. At times, two or more functions are scheduled in consecutive time slots on the same day. LICENSEE shall cooperate in coordinating the multiple-uses of the facilities.

Approved Vendors: Only caterers, accommodators and other vendors approved by Temple Sinai of Sharon may participate in a function at Temple Sinai of Sharon. Temple Sinai of Sharon shall have no obligation to make the facilities available to LICENSEE in the event of any failure by LICENSEE or any of their vendors to abide by the terms and conditions of this agreement, the agreement between the caterer/accommodator and Temple Sinai of Sharon, and/or the House Rules.

Vendor Compliance: LICENSEE shall pay all costs and fees to Temple Sinai of Sharon in the event their caterer/ accommodator and other vendors violate any of the terms and conditions of this agreement, the agreement between the caterer/accommodator and Temple Sinai of Sharon, and/or the House Rules.

Risk of Loss: Temple Sinai of Sharon assumes no responsibility for any personal property belonging to LICENSEE, their guests, invitees, caterer/accommodator, other vendor, or anyone else that delivers and/or keeps or leaves personal property in or at the facilities of Temple Sinai of Sharon. All personal property and rental equipment must be delivered no earlier than the day of the function and picked up or removed before the end of the day of the function, unless special prior arrangements have been made with the Executive Director. Temple Sinai of Sharon will not accept delivery without prior arrangements with the LICENSEE or on Shabbat or the Jewish holiday. All personal property in the facilities of Temple Sinai of Sharon are at the sole risk and hazard of the person or entity which placed the personal property in the facilities; and, if whole or any part thereof shall be lost, destroyed or damaged by fire, water or in any other way or manner, no part of said loss is to be charged to or borne by Temple Sinai of Sharon its officers, directors, trustees, agents, servants, employees and affiliated entities.

Interruptions: Temple Sinai of Sharon shall not be liable to LICENSEE for any stoppage or interruption of the supply of public utilities, gas, electric current, water and the like, nor shall Temple Sinai be in any manner liable to LICENSEE for any interruption or damages resulting from acts of the elements; riots; strikes; acts of violence; acts of public, civil, judicial or military authorities; or acts of God, or any causes beyond the control of Temple Sinai of Sharon.

Hold Harmless and Indemnification Agreement: LICENSEE (in all events) and (b) to the extent that caterers/accommodators providing food and services at Temple Sinai of Sharon are responsible and/or liable, jointly and severally, agree to

- a) indemnify, exonerate, and hold harmless Temple Sinai of Sharon, its officers, directors, trustees, agents, servants, employees and affiliated entities from all claims, suits, liabilities, causes of action whatsoever, damages, losses and expenses, including without limitation attorneys' fees, related to or arising out of the function or the use of the facilities, except for matters caused by the gross negligence or willful misconduct of Temple Sinai, its officers, directors, trustees, agents, servants, employees and affiliated entities;
- b) be responsible for any and all damage to the building, facility or equipment and agrees to indemnify, exonerate, and hold harmless Temple Sinai of Sharon, its officers, directors, trustees, agents, servants, employees and affiliated entities from any and all claims for loss, injury, damages, losses and expenses, including without limitation attorneys' fees, related to or arising out of the function or the use of the facilities, except for matters caused by the gross negligence or willful misconduct of Temple Sinai, its officers, directors, trustees, agents, servants, employees and affiliated entities or damage to any person or property while on the premises, arising out of the negligence or intentional acts of any person attending the function or any contractor provided by the host; and
- c) to indemnify, exonerate and hold harmless Temple Sinai of Sharon, its officers, directors, trustees, agents, servants, employees and affiliated entities from any and all liabilities, damages, losses and expenses, including without limitation attorneys' fees, related to or arising from the service of food and/or alcoholic beverages to members, guests and invitees of the LICENSEE whether such liabilities arise from an occurrence on or off the premises of Temple Sinai of Sharon, except for matters caused by the gross negligence or willful misconduct of Temple Sinai, its officers, directors, trustees, agents, servants, employees and affiliated entities.